

Guarantee Issuance Closure - Islamic User Guide  
**Oracle Banking Trade Finance Process  
Management**

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Oracle Banking Trade Finance Process Management - Guarantee Issuance Closure - Islamic User Guide  
Oracle Financial Services Software Limited

Oracle Park  
Off Western Express Highway  
Goregaon (East)  
Mumbai, Maharashtra 400 063  
India  
Worldwide Inquiries:  
Phone: +91 22 6718 3000  
Fax: +91 22 6718 3001  
[www.oracle.com/financialservices/](http://www.oracle.com/financialservices/)

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# Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction.

## Overview

OBTFPM is a Trade Finance Middle Office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

## Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

## Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

# Guarantee Issuance Closure - Islamic

As part of Conventional Guarantee Issuance Close, System enables the user to close the Guarantee which had been already issued.

The various stages involved for Guarantee Issuance Close are:

- Receive and verify documents and input basic details- Registration stage
- Upload of related mandatory and non-mandatory documents
- Input/Modify details of Close of Guarantee - Data Enrichment stage
- Capture remarks for other users to check and act
- Hand off request to back office

The design, development and functionality of the Islamic Guarantee Issuance Close process flow is similar to that of conventional Guarantee Issuance Close process flow.

In the subsequent sections, let's look at the details for Islamic Guarantee Issuance Closure process:

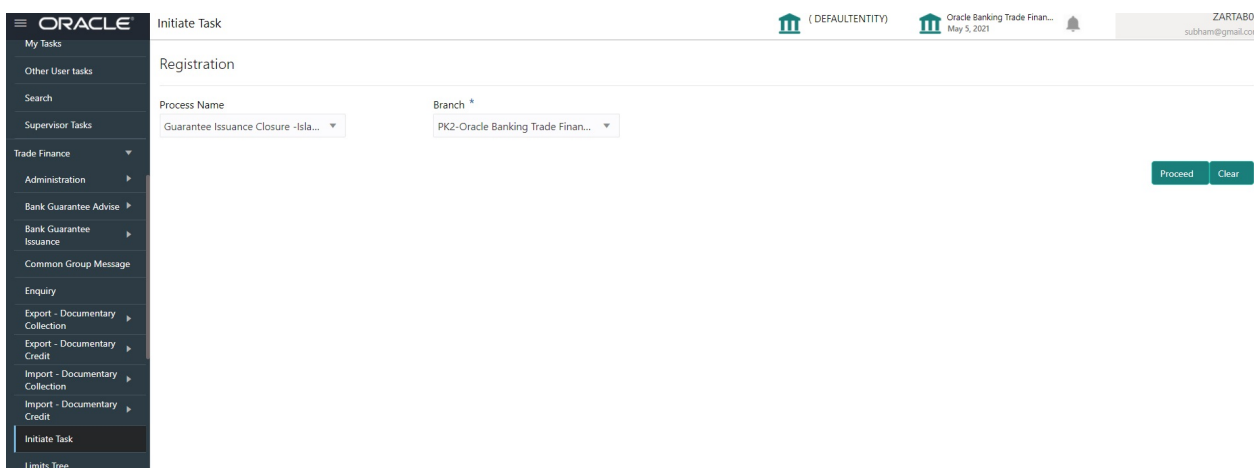
This section contains the following topics:

<a href="#">Common Initiation Stage</a>	<a href="#">Registration</a>
<a href="#">Data Enrichment</a>	<a href="#">Multi Level Approval</a>
<a href="#">Customer - Acknowledgement letter Format</a>	<a href="#">Customer - Reject Letter Format</a>

## Common Initiation Stage

The user can initiate the new Islamic guarantee issuance closure request from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.



Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.

Field	Description
Branch	Select the branch.

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Proceed	Task will get initiated to next logical stage.
Clear	The user can clear the contents update and can input values again.

## Registration

The user can register a request for the Closure of Guarantee/SBLC Issued received at the front desk (as an application received physically/received by mail/fax).

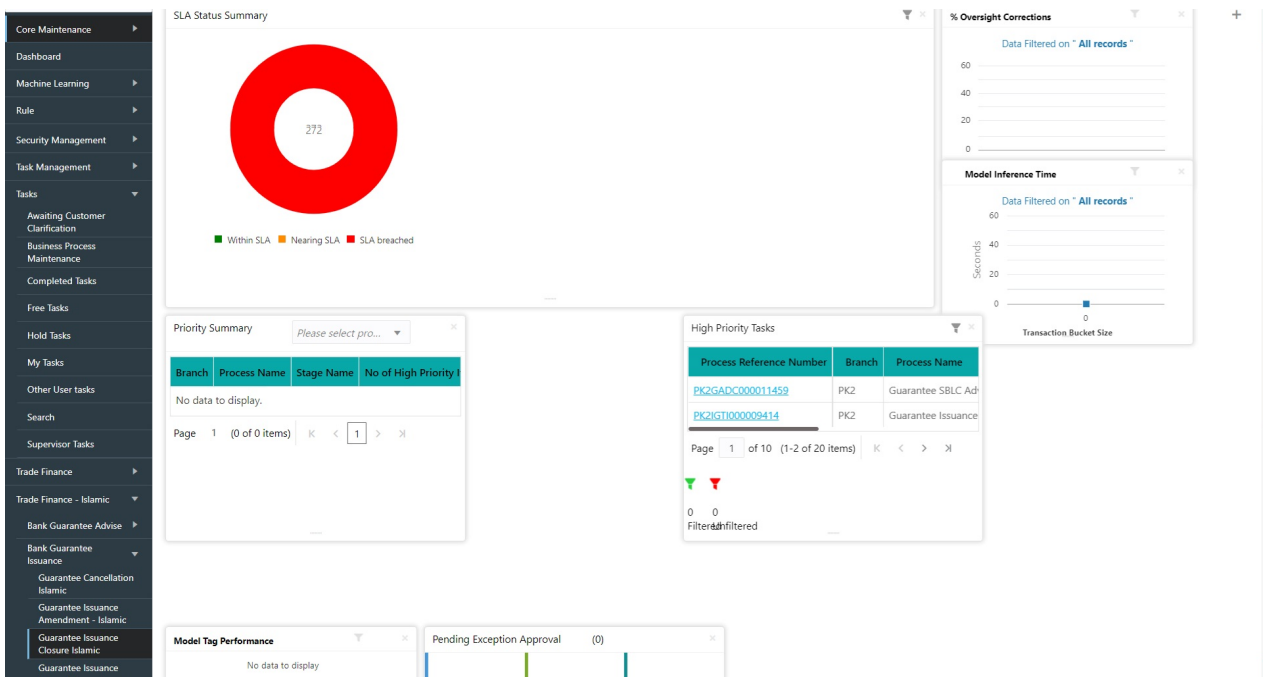
During registration stage, user can capture the basic details of the application, check the signature of the applicant and upload the related documents of the applicant. It also enables the user to capture some additional product related details as an option. On submit of the request, the customer will be notified with an acknowledgment and the request will be available for a Guarantee Issuance expert to handle the request in the next stage

1. Using the entitled login credentials for registration stage, login to the OBTFPM application.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



3. Click Trade Finance - Islamic > Bank Guarantee Issuance > Guarantee Issuance Closure - Islamic.



The registration stage has two sections Application Details and SBLC/Guarantee Details. Let's look at the registration screens below:

# Application Details

Guarantee Issuance Closure Islamic

Documents Remarks Customer Instruction Common Group Messages

Application Details

SBLC/Guarantee Number  
PK2GLIS21125A001

Branch  
PK2-Oracle Banking Trade Finan...

Closure Date  
May 5, 2021

Received From Applicant Bank  
Priority \*  
Medium

Customer Reference Number

Received From - Customer ID  
000153

Submission Mode \*  
Desk

Received From - Customer Name  
NATIONAL FREIGHT CORP

Process Reference Number  
PK2JGCL000071804

View Undertaking Undertaking Events

SBLC/Guarantee Details

22D - Form of Undertaking  
GLIS

Amount In Local Currency  
GBP £10,000.00

23X - Narrative

40C - Applicable Rules  
URDG - Uniform rules for dema...

56A - Advising Bank

39D - Additional Amounts

Product Code  
GLIS

22K - Type of Undertaking

23B - Expiry Type

40C - Narrative

Advise Through Bank

Product Description  
Islamic Guarantee Issuance-Arrears Per

22A - Purpose of Message  
ICCO - Issuance of counter-coun...

31E - Date of Expiry  
Aug 3, 2021

50 - Applicant Name  
000153 NATIONAL FREI

Counter SBLC/Guarantee Issuing Bank

32B - Undertaking Amount  
GBP £10,000.00

23X - File Identification

35G - Expiry Condition/ Event

59A - Beneficiary Name  
000321 Trade Indiv 1

Local SBLC/Guarantee Issuing Bank

Hold Cancel Save & Close Submit

Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
SBLC/Guarantee Number	User can enter the SBLC/Guarantee Number. Alternatively, user can search for the same by using the LOV. As part of LOV criteria; user can input the Undertaking Number, Applicant, Currency, Amount or User Reference Number.  System should display all the SBLC/Guarantee contracts where:  1. Authorisation Status = Authorized  2. Status = Active  3. Expiry Date is earlier than Branch Date  4. Product Codes which are of Product Type = Guarantee/Stand By.  User can select the particular SBLC/Guarantee that can be closed	
Received From Applicant bank	Read only field. Guarantee Issuance request received as per the latest Guarantee/SBLC details is displayed.	Toggle off
Received From - Customer ID	Read only field. Customer id of the applicant or applicant's bank as per the latest Guarantee/SBLC details is displayed.	001345



Field	Description	Sample Values
Received From - Customer Name	Read only field. Name of the customer or applicant. This field will be auto populated based on the selected customer ID as per the latest Guarantee/SBLC details.	EMR & CO
Branch	Read only field. Customer's home branch will be displayed based on the customer ID as per the latest Guarantee/SBLC details.	203-Bank Futura -Branch FZ1
Priority	Priority maintained will be populated as either 'Low or Medium or High'. If priority is not maintained for a customer, 'Medium' priority will be defaulted.	High
Submission Mode	Submission mode of Guarantee Issuance request. By default the submission mode will have the value as 'Desk'. Allowed values are: <b>Desk</b> - Request received through Desk <b>Fax</b> - Request received through Fax <b>Email</b> - Request received through Email User is allowed to change the defaulted mode to another mode.	Desk
Process Reference Number	Read only field. Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.	203GTEISS000 001134
Closure Date	Read only field. By default, the application will display branch's current date.	04/13/2018
Customer Reference Number	Read only field. User can enter the 'Reference number' provided by the applicant/applicant bank if any.	

## SBLC/ Guarantee Details

Registration user can provide Guarantee details in this section.

SBLC/Guarantee Details

22D - Form of Undertaking [Dropdown]	Product Code GLIS [Search]	Product Description Islamic Guarantee Issuance-Arrears Per	32B - Undertaking Amount GBP £10,000.00
Amount In Local Currency GBP £10,000.00	22K - Type of Undertaking [Dropdown]	22A - Purpose of Message ICCO - Issuance of counter-coun...	23X - File Identification [Dropdown]
23X - Narrative [Text] [Download]	23B - Expiry Type [Dropdown]	31E - Date of Expiry Aug 3, 2021	35G - Expiry Condition/ Event [Text] [Download]
40C - Applicable Rules URDG - Uniform rules for dema...	40C - Narrative [Text] [Download]	50 - Applicant Name 000153 NATIONAL FREI [Download]	59A - Beneficiary Name 000321 Trade Indiv 1 [Download]
56A - Advising Bank [Text]	Advise Through Bank [Text]	Counter SBLC/Guarantee Issuing Bank [Text]	Local SBLC/Guarantee Issuing Bank [Text]
39D - Additional Amounts [Text] [Download]			

Hold Cancel Save & Close Submit

Provide the SBLC/Guarantee Details based on the description in the following table:

Field	Description	Sample Values
Form of Undertaking	Read only field. Form of Undertaking (Guarantee/Standby LC) as per the latest Guarantee/SBLC details is displayed.	
Product Code	Read only field. The product code used for SBLC/Guarantee Issuance should be displayed.	GUIS
Product Description	Read only field. The Product description as per the latest Guarantee/SBLC issuance is displayed.	Guarantee Issuance / Re-issuance upon receiving request
Undertaking Amount	Read only field. The amount of Undertaking as per the latest Guarantee/SBLC details is displayed.	
Amount In Local Currency	System fetches the local currency equivalent value for the transaction amount from back office (with decimal places).	
Type of Undertaking	Read only field. The type of Undertaking as per the latest Guarantee/SBLC details is displayed.	
Purpose of message	Read only field. The Purpose of message (Issue/Request) used during SBLC/Guarantee Issuance should be displayed.	
File Identification	Read only field. This File Identification as per the latest Guarantee/SBLC details is displayed.	

Field	Description	Sample Values
Narrative	Read only field. Narrative/Additional text as per the latest Guarantee/SBLC details is displayed.	
Expiry Type	Read only field. The type of Expiry as per the latest Guarantee/SBLC details is displayed.	
Date Of Expiry	Read only field. The date of Expiry as per the latest Guarantee/SBLC details is displayed.	09/30/18
Expiry Condition/Event	Read only field. The expiry condition/event as per the latest Guarantee/SBLC details is displayed.	
Applicable Rules	Read only field. Applicable Rules as per the latest Guarantee/SBLC details is displayed.	URDG - Uniform rules for demand guarantees
Narrative	Read only field. Any kind of Narrative/Additional text as per the latest Guarantee/SBLC details is displayed.	
Applicant Name	Read only field. The Applicant details will be auto populated as per the latest Guarantee/SBLC details.	001345 Nestle
Beneficiary Name	Read only field. The beneficiary name whose favor the undertaking (or counter-undertaking) issued is displayed as per the latest Guarantee/SBLC details.	001344 EMR & CO
Advising Bank	Read only field. The advising bank as per the latest Guarantee/SBLC details is displayed.	001343 - Bank Of America
Advising Through Bank	Read only field. Any additional bank requested to advise the undertaking as per the latest Guarantee/SBLC details is displayed.	
Counter SBLC/ Guarantee Issuing Bank	Read only field. The Counter Guarantee Issuance Bank as per the latest Guarantee/SBLC details is displayed.	
Local SBLC/Guarantee Issuing Bank	Read only field. The Local Guarantee Issuance Bank as per the latest Guarantee/SBLC details is displayed.	

Field	Description	Sample Values
Additional Amounts	Read only field. Any additional amounts related to undertaking as per the latest Guarantee/SBLC details is displayed.	

## Miscellaneous

Guarantee Issuance Closure

Documents Remarks Customer Instruction Common Group Messages

Application Details

SBLG/Guarantee Number: PK2GUR21125A5E1

Branch: PK2-Oracle Banking Trade Finan...

Transaction Date: May 5, 2021

Received From Applicant Bank:

Priority: Medium

Customer Reference Number:

Received From - Customer ID: 000325

Submission Mode: Desk

Received From - Customer Name: NATIONAL FREIGHT CORP

Process Reference Number: PK2GTEC000010957

View Undertaking Undertaking Events

SBLG/Guarantee Details

22D - Form of Undertaking:

Amount In Local Currency: GBP £1,000.00

23X - Narrative:

40C - Applicable Rules: URDG - Uniform rules for dema...

56A - Advising Bank: 001041 WELLS FARGO L

39D - Additional Amounts:

Product Code: GUIR

22K - Type of Undertaking: CUST - Customs

23B - Expiry Type:

40C - Narrative:

Advise Through Bank:

Auto Close:

Product Description: Guarantee Issuance Reissuance upon r

22A - Purpose of Message: ICCO - Issuance of counter-coun...

31E - Date of Expiry: Aug 3, 2021

50 - Applicant Name: 000325 NATIONAL FREI

Counter SBLG/Guarantee Issuing Bank:

Closure Date:

32B - Undertaking Amount: GBP £1,000.00

23X - File Identification:

35G - Expiry Condition/ Event:

59A - Beneficiary Name: 001204 PK2WALKIN1

Local SBLG/Guarantee Issuing Bank:

Hold Cancel Save & Close Submit

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Provide any additional information regarding the Guarantee Issuance. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Customer Instructions	Click to view/ input the following <ul style="list-style-type: none"> <li><b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li><b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	

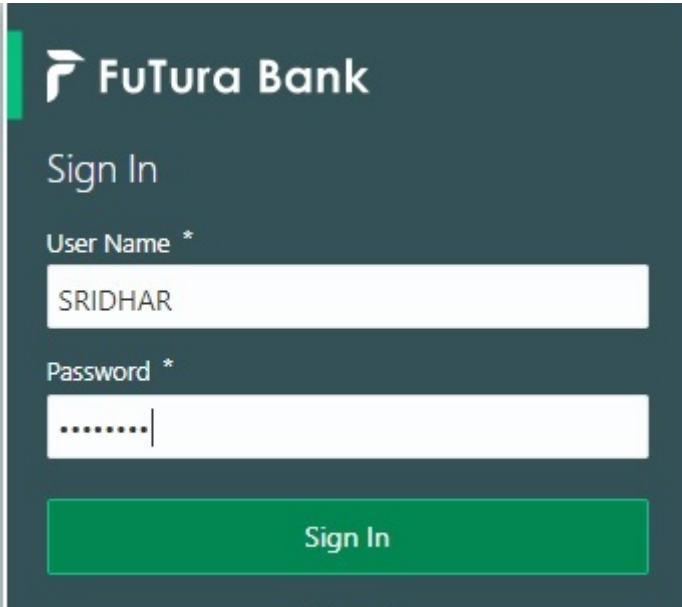
Field	Description	Sample Values
View Undertaking	On click of this button, all SBLC/Guarantee details is displayed.	
Undertaking Events	On click of this button, User can view all the Undertaking events under the Guarantee/ SBLC Issued till date.	
Action Buttons	After providing required data, user can perform one of the below actions.	
Submit	<p>On Submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Guarantee Issuance Closure.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>	
Cancel	On click of Cancel, the task gets cancelled and system should clear the details captured in the screen. The task will get deleted.	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Checklist	Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not marked, system will display an error on submit.	

## Data Enrichment

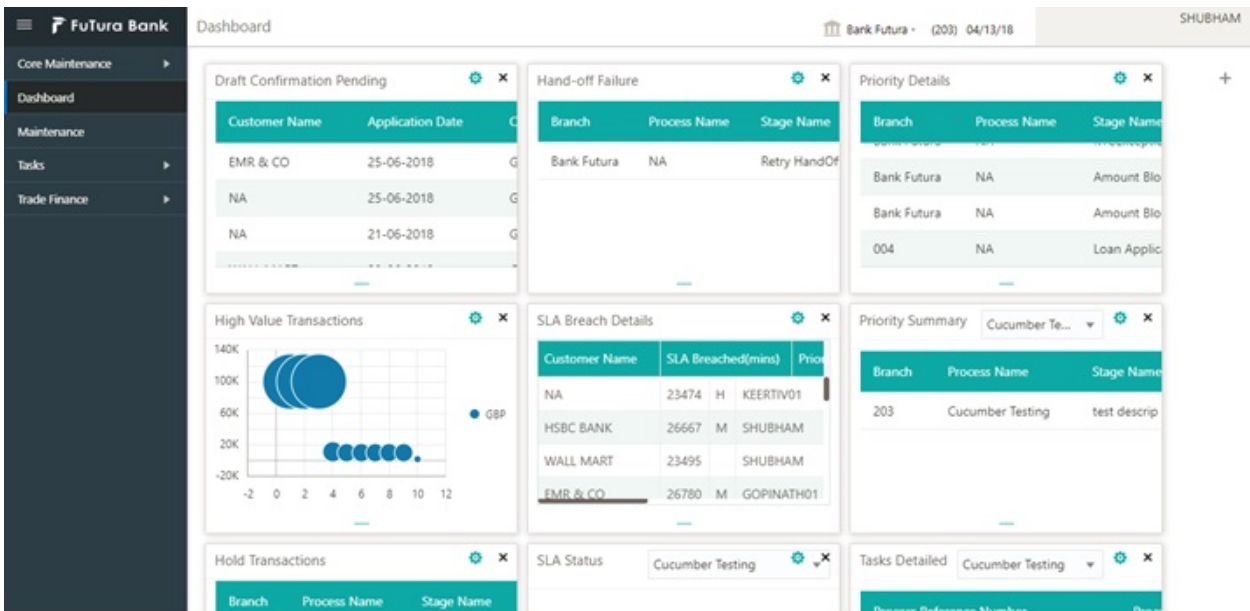
On successful completion of registration of a Islamic Guarantee issuance Closure request, the request moves to the Data Enrichment stage. At this stage the gathered information during registration are scrutinized. The transaction will have the details entered during the registration stage.

Do the following steps to acquire a task currently at Data Enrichment stage:

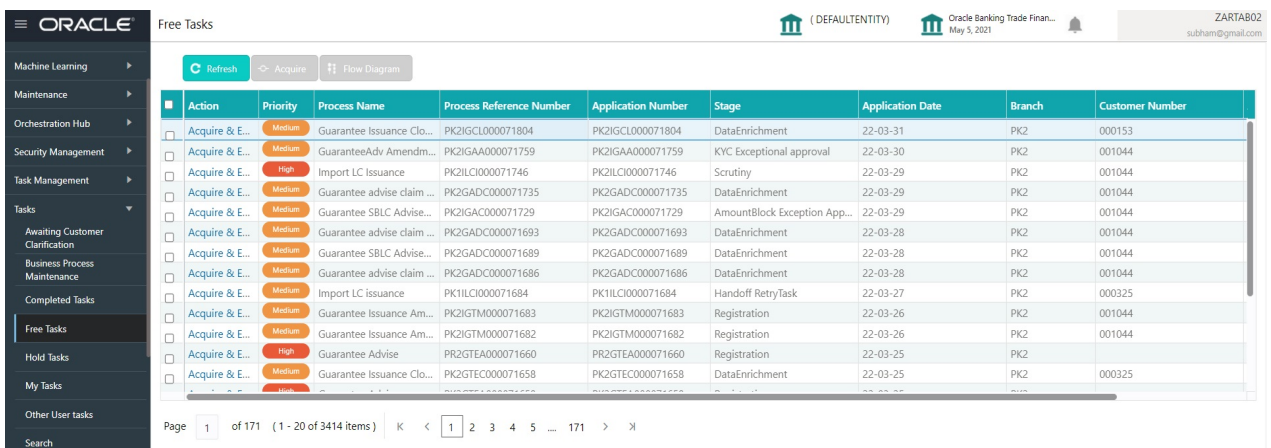
1. Using the entitled login credentials for scrutiny stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



3. Click **Tasks > Free Tasks**.



4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number
<input checked="" type="checkbox"/> Acquire & E...	Medium	Guarantee Issuance Clo...	PK2IGCL000071804	PK2IGCL000071804	DataEnrichment	22-03-31	PK2	000153
<input type="checkbox"/> Acquire & E...	Medium	GuaranteeAdv Amendm...	PK2IGAA000071759	PK2IGAA000071759	KYC Exceptional approval	22-03-30	PK2	001044
<input type="checkbox"/> Acquire & E...	High	Import LC Issuance	PK2ILCI000071746	PK2ILCI000071746	Scrutiny	22-03-29	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Guarantee advise claim ...	PK2GADC000071735	PK2GADC000071735	DataEnrichment	22-03-29	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Guarantee SBLC Advise...	PK2IGAC000071729	PK2IGAC000071729	AmountBlock Exception App...	22-03-29	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Guarantee advise claim ...	PK2GADC000071693	PK2GADC000071693	DataEnrichment	22-03-28	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Guarantee SBLC Advise...	PK2GADC000071689	PK2GADC000071689	DataEnrichment	22-03-28	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Guarantee advise claim ...	PK2GADC000071686	PK2GADC000071686	DataEnrichment	22-03-28	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Import LC issuance	PK1ILCI000071684	PK1ILCI000071684	Handoff RetryTask	22-03-27	PK2	000325
<input type="checkbox"/> Acquire & E...	Medium	Guarantee Issuance Am...	PK2IGTM000071683	PK2IGTM000071683	Registration	22-03-26	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Guarantee Issuance Am...	PK2IGTM000071682	PK2IGTM000071682	Registration	22-03-26	PK2	001044
<input type="checkbox"/> Acquire & E...	High	Guarantee Advise	PR2GTEA000071660	PR2GTEA000071660	Registration	22-03-25	PK2	
<input type="checkbox"/> Acquire & E...	Medium	Guarantee Issuance Clo...	PK2GTGEC000071658	PK2GTGEC000071658	DataEnrichment	22-03-25	PK2	000325

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to scrutinize the registered task.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number	Amount
<input checked="" type="checkbox"/> Edit	Medium	Guarantee Issuance Clo...	PK2IGCL000071804	PK2IGCL000071804	DataEnrichment	22-03-31	PK2	000153	
<input type="checkbox"/> Edit	Medium	Guarantee Cancellation ...	PK2IGCI000071767	PK2IGCI000071767	Approval Task Level 1	22-03-30	PK2	001044	
<input type="checkbox"/> Edit	Medium	Guarantee SBLC Advise...	PK2IGAC000071725	PK2IGAC000071725	Approval Task Level 1	22-03-28	PK2	001204	
<input type="checkbox"/> Edit	Medium	Islamic Export LC Closure	PK2IECL000071551	PK2IECL000071551	Approval Task Level 1	22-03-23	PK2	001043	
<input type="checkbox"/> Edit	Medium	Islamic ExportLC Amend...	PK2IETB000071466	PK2IETB000071466	KYC Exceptional approval	22-03-22	PK2	001204	
<input type="checkbox"/> Edit	Medium	Guarantee Issuance Am...	PK2IGTM000071450	PK2IGTM000071450	Registration	22-03-22	PK2	000153	
<input type="checkbox"/> Edit	Medium	Guarantee Issuance Am...	PK2IGTM000071448	PK2IGTM000071448	Registration	22-03-22	PK2	001044	
<input type="checkbox"/> Edit	Medium	Guarantee Issuance Clo...	PK2GTGEC000071396	PK2GTGEC000071396	DataEnrichment	22-03-17	PK2	001044	
<input type="checkbox"/> Edit	Medium	Guarantee Issuance Clo...	PK2GTGEC000071394	PK2GTGEC000071394	DataEnrichment	22-03-17	PK2	001044	
<input type="checkbox"/> Edit	Medium	Guarantee Advise Amen...	PK2GTAA000071391	PK2GTAA000071391	DataEnrichment	22-03-17	PK2	001044	
<input type="checkbox"/> Edit	---	Guarantee Issuance Clo...	PK2GTGEC000071390	PK2GTGEC000071390	Registration	22-03-17	PK2	001044	
<input type="checkbox"/> Edit	Medium	Islamic Export Docume...	PK2IEDC000071379	PK2IEDC000071379	DataEnrichment	22-03-17	PK2	001044	
<input type="checkbox"/> Edit	Medium	Import LC Issuance Isla...	PK1ILIU000071365	PK1ILIU000071365	Registration	22-03-17	PK2	000321	

The Data Enrichment stage has three sections as follows:

- Main Details
- Additional Fields
- Advices
- Additional Details
- Settlement Details
- Summary

Let's look at the details for Data Enrichment stage. User can enter/update the following fields. Some of the fields that are already having value from registration/online channels may not be editable.

## Main Details

As part of data enrichment, user can enter/update basic details of the incoming request. Main details section has three sub section as follows:

- Application Details
- Guarantee Details



## Application Details

Guarantee Issuance Closure Islamic  
DataEnrichment :: Application No:- PK2IGCL000071804

Documents Remarks Overrides Customer Instruction Common Group Messages View Undertaking

Main Details

Application Details

SBLC/Guarantee Number  
PK2IGLS21125A001

Branch  
PK2-Oracle Banking Trade Finan...

Closure Date  
May 5, 2021

SBLC/Guarantee Details

22D - Form of Undertaking

Amount In Local Currency  
GBP £10,000.00

23X - Narrative

40C - Applicable Rules  
URDG - Uniform rules for dema...

56A - Advising Bank

Received From Applicant Bank

Priority  
Medium

Customer Reference Number

Product Code  
GLIS

22K - Type of Undertaking

23B - Expiry Type

40C - Narrative

Advise Through Bank

Received From - Customer ID  
000153

Submission Mode  
Desk

Product Description  
Islamic Guarantee Issuance-Arrears Per

22A - Purpose of Message  
ICCO - Issuance of counter-coun...

31E - Date of Expiry  
Aug 3, 2021

50 - Applicant Name  
000153 NATIONAL FREI

Counter SBLC/Guarantee Issuing Bank

Received From - Customer Name  
NATIONAL FREIGHT CORP

Process Reference Number  
PK2IGCL000071804

32B - Undertaking Amount  
GBP £10,000.00

23X - File Identification

35G - Expiry Condition/ Event

59A - Beneficiary Name  
000321 Trade Indiv 1

Local SBLC/Guarantee Issuing Bank

Audit

Reject Refer Hold Cancel Save & Close Back Next

Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
SBLC/Guarantee Number	Read only field. SBLC/Guarantee Number selected for closure is displayed.	
Received From Applicant Bank	Read only field. Guarantee Issuance request received as per the latest Guarantee/SBLC details is displayed.	Toggle off
Received From - Customer ID	Read only field. Customer id of the applicant or applicant's bank as per the latest Guarantee/SBLC details is displayed.	001345
Received From - Customer Name	Read only field. Name of the customer or applicant as per the latest Guarantee/SBLC details is displayed.	EMR & CO
Branch	Read only field. Customer's home branch will be displayed as per the latest Guarantee/SBLC details.	203-Bank Futura -Branch FZ1
Priority	Priority maintained will be populated as either 'Low or Medium or High'. If priority is not maintained for a customer, 'Medium' priority will be defaulted. User can change the value.	High



Field	Description	Sample Values
Submission Mode	Read only field. Submission mode of Guarantee Issuance request. By default the submission mode will have the value as 'Desk'. Allowed values are: <b>Desk</b> - Request received through Desk <b>Fax</b> - Request received through Fax <b>Email</b> - Request received through Email User is allowed to change the defaulted mode to another mode.	Desk
Process Reference Number	Read only field. Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.	203GTEISS000 001134
Closure Date	Read only field. By default, the application will display branch's current date.	04/13/2018
Customer Reference Number	Read only field. User can enter the 'Reference number' provided by the applicant/applicant bank if any.	

## Guarantee Details

← SBLC/Guarantee Details

<p>22D - Form of Undertaking ▼</p> <p>Amount In Local Currency GBP £10,000.00</p> <p>23X - Narrative 📄</p> <p>40C - Applicable Rules URDG - Uniform rules for dema... ▼</p> <p>56A - Advising Bank</p> <p>39D - Additional Amounts 📄</p>	<p>Product Code GLIS 🔍</p> <p>22K - Type of Undertaking ▼</p> <p>23B - Expiry Type ▼</p> <p>40C - Narrative 📄</p> <p>Advise Through Bank</p>	<p>Product Description Islamic Guarantee Issuance-Arrears Per</p> <p>22A - Purpose of Message ▼</p> <p>31E - Date of Expiry Aug 3, 2021 📅</p> <p>50 - Applicant Name 000153 NATIONAL FREI 📄</p> <p>Counter SBLC/Guarantee Issuing Bank</p>	<p>32B - Undertaking Amount GBP £10,000.00</p> <p>23X - File Identification ▼</p> <p>35G - Expiry Condition/ Event 📄</p> <p>59A - Beneficiary Name 000321 Trade Indiv 1 📄</p> <p>Local SBLC/Guarantee Issuing Bank</p>
--	--	--	--

Audit
Reject
Refer
Hold
Cancel
Save & Close
Back
Next

Field	Description	Sample Values
Form of Undertaking	Read only field. Form of Undertaking (Guarantee/Standby LC) as per the latest Guarantee/SBLC details is displayed.	
Product Code	Read only field. The product code used for SBLC/Guarantee Issuance should be displayed.	GUIS

Field	Description	Sample Values
Product Description	Read only field. The Product description as per the latest Guarantee/SBLC issuance is displayed.	Guarantee Issuance / Re-issuance upon receiving request
Undertaking Amount	Read only field. The amount of Undertaking as per the latest Guarantee/SBLC details is displayed.	
Amount In Local Currency	Read only field. The local currency equivalent value for the transaction amount from back office (with decimal places).	
Type of Undertaking	Read only field. The type of Undertaking as per the latest Guarantee/SBLC details is displayed.	
Purpose of message	Read only field. The Purpose of message (Issue/Request) used during SBLC/Guarantee Issuance should be displayed.	
File Identification	Read only field. This File Identification as per the latest Guarantee/SBLC details is displayed.	
Narrative	Read only field. Narrative/Additional text as per the latest Guarantee/SBLC details is displayed.	
Expiry Type	Read only field. The type of Expiry as per the latest Guarantee/SBLC details is displayed.	
Date Of Expiry	Read only field. The date of Expiry as per the latest Guarantee/SBLC details is displayed.	09/30/18
Expiry Condition/Event	Read only field. The expiry condition/event as per the latest Guarantee/SBLC details is displayed.	
Applicable Rules	Read only field. Applicable Rules as per the latest Guarantee/SBLC details is displayed.	URDG - Uniform rules for demand guarantees
Narrative	Read only field. Any kind of Narrative/Additional text as per the latest Guarantee/SBLC details is displayed.	

Field	Description	Sample Values
Applicant Name	Read only field. The Applicant details will be auto populated as per the latest Guarantee/SBLC details.	001345 Nestle
Beneficiary Name	Read only field. The beneficiary name whose favor the undertaking (or counter-undertaking) issued is displayed as per the latest Guarantee/SBLC details.	001344 EMR & CO
Advising Bank	Read only field. The advising bank as per the latest Guarantee/SBLC details is displayed.	001343 - Bank Of America
Advising Through Bank	Read only field. Any additional bank requested to advise the undertaking as per the latest Guarantee/SBLC details is displayed.	
Counter SBLC/ Guarantee Issuing Bank	Read only field. The Counter Guarantee Issuance Bank as per the latest Guarantee/SBLC details is displayed.	
Local SBLC/Guarantee Issuing Bank	Read only field. The Local Guarantee Issuance Bank as per the latest Guarantee/SBLC details is displayed.	
Additional Amounts	Read only field. Any additional amounts related to undertaking as per the latest Guarantee/SBLC details is displayed.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information regarding the Guarantee Issuance closure. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	

Field	Description	Sample Values
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
View Undertaking	On click of this button, all SBLC/Guarantee details is displayed.	
Save & Close	Save the information provided and holds the task in 'My Task' for working later. This option will not submit the request.	
Cancel	On click of Cancel, the task gets cancelled and system should clear the details captured in the screen. The task will get deleted.	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant.	
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Additional Fields

This stage displays the additional fields based on the User defined fields maintained in the system. The user can view the details of additional fields for Closure of Guarantee/SBLC Issued request.

Guarantee Issuance Closure Islamic  
DataEnrichment :: Application No:- PK2IGCL000071804

Documents Remarks Overrides Customer Instruction Common Group Messages View Undertaking

Main Details  
Additional Fields  
Advices  
Additional Details  
Settlement Details  
Summary

Additional Fields  
Additional Fields  
No Additional fields configured!

Audit

Reject Refer Hold Cancel Save & Close Back Next

Screen (2 / 6)

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information regarding the Guarantee Issuance. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
View Undertaking	On click of this button, all SBLC/Guarantee details is displayed.	
Save & Close	Save the information provided and holds the task in 'My Task' for working later. This option will not submit the request.	
Cancel	On click of Cancel, the task gets cancelled and system should clear the details captured in the screen. The task will get deleted.	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant.	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Back	Click Back to move the task to the previous segment.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Advices

This section defaults the advices details data segment of the Closure of Guarantee/SBLC Issued, based on the advices maintained at the Product level.

DE User can view the advices generated for Closure of Guarantee/SBLC Issued request. Some of the possible advices are Closure of Guarantee/SBLC Issued and Payment Message.

Guarantee Issuance Closure Islamic  
DataEnrichment :: Application No:- PK2IGCL000071804

Documents Remarks Overrides Customer Instruction Common Group Messages View Undertaking

Main Details  
Additional Fields  
Advices  
Additional Details  
Settlement Details  
Summary

Advices

<p>Advice : LC_CLOSE_ADV</p> <p>Advice Name : LC_CLOSE_ADV Advice Party : APP Party Name : NATIONAL FREIGHT CORP Suppress : NO Advice</p>	<p>Advice : PAYMENT_MESS...</p> <p>Advice Name : PAYMENT_MESSAGE Advice Party : Party Name : Suppress : NO Advice</p>
---	---

Audit

Reject Refer Hold Cancel Save & Close Back Next

Screen ( 3 / 6 )

The user can also suppress the Advice, if required.

Advice Details ×

---

Suppress Advice
 Advice Name: GUA\_CLAIM\_ADV
Medium: MAIL
Advice Party: APP

Party ID: 001044
Party Name: GOODCARE PLC


---

FFT Code + -


No data to display.

---

Instructions OK Cancel

Field	Description	Sample Values
Suppress Advice	<p><b>Toggle on:</b> Switch on the toggle if advice is suppressed.</p> <p><b>Toggle off:</b> Switch off the toggle if suppress advice is not required for the amendments</p>	
Advice Name	User can select the instruction code as a part of free text.	
Medium	The medium of advices is defaulted from the system. User can update if required.	
Advice Party	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party ID	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party Name	<p>Read only field.</p> <p>Value be defaulted from Guarantee /SBLC Issuance.</p>	
Free Format Text		
FFT Code	User can select the FFT code as a part of free text.	
FFT Description	FFT description is populated based on the FFT code selected.	
	Click plus icon to add new FFT code.	
Action	<p>Click Delete icon to remove any existing FFT code.</p> <p>Click Edit icon to edit the existing FFT code.</p>	

Instruction Details

Field	Description	Sample Values
Instruction Code	User can select the instruction code as a part of free text.	
Instruction Description	Instruction description is populated based on the FFT code selected.	
	Click plus icon to add new instruction code.	
Action	Click Delete icon to remove any existing instruction code. Click Edit icon to edit the existing instruction code.	

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information regarding the Guarantee Issuance closure. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
View Undertaking	On click of this button, all SBLC/Guarantee details is displayed.	
Save & Close	Save the information provided and holds the task in 'My Task' for working later. This option will not submit the request.	
Cancel	On click of Cancel, the task gets cancelled and system should clear the details captured in the screen. The task will get deleted.	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant.	



Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Back	Click Back to move the task to the previous segment.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Additional Details

As a part of Additional details section, the user can verify and enter the basic Additional Details during Closure of Guarantee/SBLC Issued request.

Guarantee /SBLC Issued request may have impact on Limits and Collateral, Commission, Charges and Taxes and Preview Messages.

Guarantee Issuance Closure Islamic  
DataEnrichment :: Application No:- PK2IGCL000071804

Documents Remarks Overrides Customer Instruction Common Group Messages View Undertaking

Main Details  
Additional Fields  
Advices  
Additional Details  
Settlement Details  
Summary

Additional Details

Limit & Collateral	Charge Details
Limit Currency : Limit Contribution : Limit Status : Collateral Currency : <b>GBP</b> Collateral : <b>1000</b> Contribution : <b>Not Verified</b> Collateral Status :	Charge : <b>GBP 50</b> Commission : Tax : Block Status : <b>Not Initiated</b>

Audit

Reject Refer Hold Cancel Save & Close Back Next

Screen (4 / 6)

## Limits & Collateral

Limit & Collateral ×

◀ Limit Details +

<input type="checkbox"/>	Customer ID	Line ID	Contribution %	Contribution Currency	Contribution Amount	Limit Check Response	Response Message	Edit	Delete
<input type="checkbox"/>	000153		100	GBP	\$10,000.00			000153	

◀ Collateral Details +

Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message	Edit	Delete
Cash Collateral	10	GBP	\$1,000.00	PK1000325025			Cash Collateral	

Save & Close Close

## Limit Details

Limit Details ×

Customer Id  
001044

Contribution % \*  
100.0 ▼ ▲

Contribution Currency  
GBP

Limit Currency  
GBP

Limit Check Response  
Available

Expiry Date  
24-Dec-2020

Verify

Line ID \*  
001044\_GB

Limits Description

Contribution Amount \*  

£9,000.00

Limit Available Amount  

£9,99,999.00

Response Message  

The Earmark can be performed as the f

Save & Close Close

Field	Description	Sample Values
Limit Details	Read Only field. Customer ID: Applicant's/Applicant Bank customer ID will get defaulted.	

Field	Description	Sample Values
Line ID	Read Only field. The various lines available and mapped under the customer id.	
Contribution %	Read Only field. System will default this to 100%.	
Contribution Currency	Read Only field. The guarantee currency will be defaulted in this field.	
Contribution Amount	Read Only field. Contribution amount will default based on the contribution %.	
Limit Currency	Read Only field. Limit Currency will be defaulted in this field.	
Limit Available Amount	Read Only field. This field will display the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount.	
Limit Check Response	Read Only field. Response can be 'Success' or 'Limit not Available'.	
Response Message	Read Only field. Detailed Response message.	
Expiry Date	This field displays the date up to which the Line is valid	

## Collateral Details

Limits & Collaterals is non-editable.

Collateral Details

<input type="checkbox"/>	Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message	View
<input type="checkbox"/>	Cash Collateral	9.1111	GBP	\$820.00				Cash Collateral

Page 1 of 1 (1 of 1 items) < 1 >

Save & Close Close

Collateral Details
✕

Collateral Type \*  
Cash Collateral ▼

Currency  
GBP

Settlement Account \*  
 🔍

Settlement Account Currency

Response

Collateral % \*  
9.1111 ▼ ▲

Contribution Amount \*

Settlement Account Branch

Account Available Amount

Response Message

✕ Cancel

Field	Description	Sample Values
Collateral Type	<p>Read only field. Cash Collateral (CASA) will be the default value available as collateral type.</p> <p>System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.</p> <p>User can modify the defaulted collateral percentage, in which case system should display an override message “Defaulted Collateral Percentage modified”.</p>	
Collateral %	<p>Read Only field.</p> <p>The percentage of collateral to be linked to this transaction.</p> <p>System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.</p> <p>User can modify the defaulted collateral percentage, in which case system should display an override message “Defaulted Collateral Percentage modified”.</p>	
Currency	<p>Read Only field.</p> <p>The guarantee currency will get defaulted in this field.</p>	

Field	Description	Sample Values
Contribution Amount	<p>Read Only field.</p> <p>Collateral contribution amount will get defaulted in this field.</p> <p>System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.</p> <p>User can modify the defaulted collateral percentage, in which case system should display an override message "Defaulted Collateral Percentage modified".</p>	
Settlement Account	<p>Read Only field.</p> <p>The settlement account for the collateral.</p>	
Settlement Account Branch	<p>Read Only field.</p> <p>Settlement Account Branch will be auto-populated based on the Settlement Account.</p>	
Settlement Account Currency	<p>Read Only field.</p> <p>The Settlement Account Currency.</p>	
Account Available Amount	<p>Read Only field.</p> <p>Account Available Amount will be auto-populated based on the Settlement Account.</p>	
Response	<p>Read Only field.</p> <p>Response can be 'Success' or 'Amount not Available'.</p>	
Response Message	<p>Read only field.</p> <p>Detailed Response message.</p>	

## Charge Details

Charge Details ✕

Recalculate Redefault

### Charge Details

Component	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
LICLSCHG	GBP	£50.00		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		PK1000325025 <span style="float: right;">Q</span>

### Commission Details

Component	Rate	Modified	Currency	Amount	Modified	Defer	Waive	Charge Party	Settlement Account
No data to display.									

Page 1 (0 of 0 items) K < 1 > X

### Tax Details

Edit	Component	Currency	Amount	Billing	Defer	Settlement Account
No data to display.						

Save & Close Close

Field	Description	Sample Values
Component	Read only field. Charge Component type.	
Currency	Read only field. Defaults the currency in which the charges have to be collected.	
Amount	Read only field. An amount that is maintained under the product code gets defaulted in this field.	
Modified Amount	Read only field. The new charge for the modified component.	
Billing	Read only field. The details available for billing engine.	
Defer	Read only field. Deferred charges.	
Waive	Read only field. The charges waived.	
Charge Party	Read only field. Charge party will be applicant by default.	
Settlement Account	Read only field. Details of the settlement account.	

## Commission Details

4 Commission Details



Component	Rate	Modified	Currency	Amount	Modified	Defer	Waive	Charge Party	Settlement Account
No data to display.									

Page 1 (0 of 0 items) | K < 1 > X

Field	Description	Sample Values
Component	Read only field. The commission component	
Rate	Read only field. Defaults from product.	
Currency	Read only field. Defaults the currency in which the commission needs to be collected.	
Amount	Read only field. An amount that is maintained under the product code defaults in this field.	
Modified Amount	Read only field. The new charge for the modified component.	
Billing	Read only field. The charges/commission available for billing engine.	
Defer	Read only field. Charges/commissions deferred and collected at any future step.	
Waive	Read only field. Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.	
Charge Party	Read only field. Charge party will be 'Applicant' by Default.	
Settlement Account	Read only field. Details of the Settlement Account.	

## Tax Details

The tax component defaults if maintained in the product level. Following Tax Details will be displayed:

☒ Tax Details

Component	Currency	Amount	Billing	Defer	Settlement Account
No data to display.					

Field	Description	Sample Values
Component	Read only field. Tax Component type.	
Currency	Read only field. The tax currency is the same as the commission.	
Amount	Read only field. The tax amount defaults based on the percentage of commission maintained.	
Settlement Account	Read only field. Details of the settlement account.	

### Action Buttons

Use action buttons based on the description in the following table.

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information regarding the Guarantee Issuance. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
View Undertaking	On click of this button, all SBLC/Guarantee details is displayed.	
Save & Close	Save the information provided and holds the task in 'My Task' for working later. This option will not submit the request.	
Cancel	On click of Cancel, the task gets cancelled and system should clear the details captured in the screen. The task will get deleted.	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant.	



Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Back	Click Back to move the task to the previous segment.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Settlement Details

The user can verify and enter the settlement details during Closure of Guarantee/SBLC Issued request.

Guarantee Issuance Closure Islamic  
DataEnrichment :: Application No:- PK2IGCL000071804

Documents Remarks Overrides Customer Instruction Common Group Messages View Undertaking

Screen ( 5 / 6)

- 1 Main Details
- 2 Additional Fields
- 3 Advices
- 4 Additional Details
- 5 Settlement Details
- 6 Summary

### Settlement Details

Current Event

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event
AGUS_COM1_LIQD	GBP	Debit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	No
AGUS_COMM_LIQD	GBP	Debit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	No
AVL_SET_LCAMT	GBP	Debit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	No
AVL_SET_LCAMTEQ	GBP	Credit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	No
CLAIM_CUST_AMT	GBP	Debit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	No
CLAIM_SETTLE_AMT	GBP	Credit	PK1000321013	Trade Indiv 1	GBP	No	No
COLLAMT_OSEQ	GBP	Debit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	No
COLL_AMNDAMTEQ	GBP	Debit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	No
COLL_AMTEQ	GBP	Debit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	No
COLL_AMT_DECR	GBP	Credit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	No

#### CLAIM\_SETTLE\_AMT - Party Details

Transfer Type Bank Transfer	Charge Details Remitter All Charges	Netting Indicator	Ordering Customer Name/Account
Ordering Institution Name/Account	Senders Correspondent Name/Account	Receivers Correspondent Name/Account	Intermediary Institution Name/Account
Account With Institution Name/Account	Beneficiary Institution Name/Account	Ultimate Beneficiary Name/Account	Intermediary Reimbursement Institution Name/Account

#### Payment Details

Sender To Receiver 1	Sender To Receiver 2	Sender To Receiver 3	Sender To Receiver 4
Sender To Receiver 5	Sender To Receiver 6		

#### Remittance Information

Payment Detail 1	Payment Detail 2	Payment Detail 3	Payment Detail 4
------------------	------------------	------------------	------------------

Audit Reject Refer Hold Cancel Save & Close Back Next

The following fields should be displayed during Closure of Guarantee/SBLC Issued:

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Read only field. System defaults the components based on the product selected.	
Currency	Read only field. System displays the currency for components.	
Debit/Credit	Read only field. System defaults the debit/credit indicators for the components.	
Account	Read only field. System displays the account number chosen.	
Account Description	Read only field. System displays the account description for the account chosen.	
Account Currency	Read only field. System displays the account currency for all items based on account number.	
Netting Indicator	Read only field. System displays the netting indicator applicable.	
Current Event	System displays the current event as Y or N.	

On click of any component in the grid, the application displays Party Details, Payment Details and Remittance Information.

## Party Details

Provide the party details based on the description in the following table:

Field	Description	Sample Values
Transfer Type	Select the transfer type from the drop list: <ul style="list-style-type: none"> <li>• Customer Transfer</li> <li>• Bank Transfer for own account</li> <li>• Direct Debit Advice</li> <li>• Managers Check</li> <li>• Customer Transfer with Cover</li> <li>• Bank Transfer</li> </ul>	
Charge Details	Select the charge details for the transactions: <ul style="list-style-type: none"> <li>• Beneficiary All Charges</li> <li>• Remitter Our Charges</li> <li>• Remitter All Charges</li> </ul>	
Netting Indicator	Select the netting indicator for the component: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	
Ordering Customer	Select the ordering customer from the LOV.	
Ordering Institution	Select the ordering institution from the LOV.	
Senders Correspondent	Select the senders correspondent from the LOV.	
Receivers Correspondent	Select the receivers correspondent from the LOV.	
Intermediary Institution	Select the intermediary institution from the LOV.	
Account with Institution	Select the account with institution from the LOV.	
Beneficiary Institution	Select the beneficiary institution from the LOV.	
Ultimate Beneficiary	Select the ultimate beneficiary from the LOV.	
Intermediary Reimbursement Institution	Select the intermediary reimbursement institution from the LOV.	

## Payment Details

Provide the Payment Details based on the description in the following table:

Field	Description	Sample Values
Sender to Receiver 1	Provide the sender to receiver message.	
Sender to Receiver 2	Provide the sender to receiver message.	
Sender to Receiver 3	Provide the sender to receiver message.	
Sender to Receiver 4	Provide the sender to receiver message.	

Field	Description	Sample Values
Sender to Receiver 5	Provide the sender to receiver message.	
Sender to Receiver 6	Provide the sender to receiver message.	

### Remittance Information

Provide the Payment Details based on the description in the following table:

Field	Description	Sample Values
Payment Detail 1	Provide the payment details.	
Payment Detail 2	Provide the payment details.	
Payment Detail 3	Provide the payment details.	
Payment Detail 4	Provide the payment details.	

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information regarding the Guarantee Issuance. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view overrides, if any.	
View Undertaking	On click of this button, all SBLC/Guarantee details is displayed.	
Save & Close	<p>Save the information provided and holds the task in 'My Task' for working later.</p> <p>This option will not submit the request.</p>	
Cancel	On click of Cancel, the task gets cancelled and system should clear the details captured in the screen. The task will get deleted.	
Hold	<p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Back	Click Back to move the task to the previous segment.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Summary

User can review the summary details for Islamic Closure of Guarantee/SBLC Issued request.

The user can see the summary tiles. The tiles must display a list of important fields with values. User must be also able to drill down from summary tiles into respective data segments.

Guarantee Issuance Closure Islamic  
DataEnrichment :: Application No:- PK2IGCL000071804

Documents Remarks Overrides Customer Instruction Common Group Messages View Undertaking

Main Details Additional Fields Advices Settlement Details

Summary

Main Details	Additional Fields	Advices	Settlement Details
SBLC/Guarantee Type : Submission Mode : <b>Desk</b> Date of Issue : <b>2021-05-05</b>	Click here to view : Additional fields	Advice 1 : <b>LC_CLOSE_ADV</b> Advice 2 : <b>PAYMENT_ME</b>	Component : <b>OTHBNKCHG_</b> Account Number : <b>PK1000325025</b> Currency : <b>GBP</b>
Limits and Collaterals	Commission,Charges and Taxes	Preview Messages	Compliance details
Limit Currency : Limit Contribution : Limit Status : <b>Not Verified</b> Collateral Currency : <b>GBP</b> Collateral Contr. : <b>1000</b> Collateral Status : <b>Not Verified</b>	Charge : <b>GBP50</b> Commission : Tax : Block Status : <b>Not Initia</b>	Language : <b>ENG</b> Preview Message : -	KYC : <b>Not Initia</b> Sanctions : <b>Not Initia</b> AML : <b>Not Initia</b>
Parties Details	Accounting Details		
Applicant : <b>NATIONAL F</b> Beneficiary : <b>Trade Indi</b>	Event : <b>CLOS</b> Account Number : <b>PK1000325025</b> Branch : <b>PK1</b>		

Audit Reject Refer Hold Cancel Save & Close Back Next Submit

Screen ( 6 / 6 )

### Tiles Displayed in Summary

- Main Details - User can view application details and Guarantee/SBLC Closure details.
- Guarantee Details - User can view the Counter Guarantee details and Guarantee details. The user can modify the details if required.
- Additional Fields - User can view the additional field details.
- Advices - User can view the advices details.
- Settlement Details: User can view the Settlement details.
- Commission, Charges and Taxes - User can view the details provided for commission, charges and taxes.
- Preview Message - : User can view the SWIFT message and Mail Advice.
- Party Details - User can view party details like beneficiary, advising bank etc.
- Accounting Details: User can view the accounting details.



#### Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information regarding the Guarantee Issuance. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
View Undertaking	On click of this button, all SBLC/Guarantee details is displayed.	
Submit	On Submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Guarantee Issuance Closure. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in 'My Task' for working later. This option will not submit the request.	
Cancel	On click of Cancel, the task gets cancelled and system should clear the details captured in the screen. The task will get deleted.	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant.	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Back	Click Back to move the task to the previous segment.	

## Multi Level Approval

Approval user can review and approve the Closure of Guarantee/SBLC Issued. The user can view the summary of details updated in multilevel approval stage for Closure of Guarantee/SBLC Issued request.

The user log i to the application to see the summary tiles. The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to verify the details of all fields under the data segment.

### Authorization Re-Key (Non-Online Channel)

For non-online channel, application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.

Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:

- Currency
- Undertaking Amount

Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.



Approval Rekey
✕

Documents
Remarks

Currency

✓

Undertaking Amount

✓

Refer
Close
Proceed

## Approval Summary

Guarantee Issuance Closure Islamic  
Approval Task Level 1 : Application No:- PK2IGCL000011987

Documents
Remarks
Overrides
Customer Instruction
Common Group Messages
View Undertaking

Main Details	Limits and Collaterals	Commission,Charges and Taxes	Advices	Preview Messages
SBLC/Guarantee Type : Submission Mode : <b>Desk</b> Date of Issue : <b>2021-05-05</b>	Limit Currency : Limit Contribution : Limit Status : <b>Not Verified</b> Collateral Currency : <b>GBP</b> Collateral Contr. : <b>1000</b> Collateral Status : <b>Not Verified</b>	Charge : Commission : Tax : Block Status : <b>Not Initia</b>	Advice 1 : Advice 2 :	Language : <b>ENG</b> Preview Message : -
Additional Fields	Settlement Details	Parties Details	Accounting Details	Exception(Approval)
Click here to view Additional fields :	Component : Account Number : Currency :	Applicant : <b>NATIONAL F</b> Beneficiary : <b>Trade Indi</b>	Event : <b>GCLM</b> AccountNumber : <b>313100003</b> Branch : <b>PK2</b>	EXCEPTION : <b>Nil</b>

Audit
Reject
Hold
Refer
Cancel
Approve

### Tiles Displayed in Summary:

- Main Details - User can view application details and Guarantee/SBLC Closure details.
- Guarantee Details - User can view the Counter Guarantee details and Guarantee details. The user can modify the details if required.
- Additional Fields - User can view the additional field details.
- Advices - User can view the advices details.
- Settlement Details: User can view the Settlement details.

- Commission, Charges and Taxes - User can view the details provided for commission, charges and taxes.
- Preview Message - : User can view the SWIFT message and Mail Advice.
- Party Details - User can view party details like beneficiary, advising bank etc.
- Accounting Details: User can view the accounting details.Action Buttons.



**Note**  
When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message “Value Date is different from Transaction Date for one or more Accounting entries.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to verify already attached documents.</p> <p>Based on the transaction value, there can be one or more approvers.</p> <p>After verification and approval the transaction gets approved and if there are additional approvals, the task will move to the next approver. After all approvals, the system will hand-off the transaction details to the back end system for posting.</p>	
Remarks	<p>Click the Remarks icon to view the remarks captured in the process during earlier stages.</p>	
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

Field	Description	Sample Values
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others</li> </ul>	
Cancel	On click of Cancel the user can cancel the DE window and return to dashboard. The data input will not be saved.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.	

## Customer - Acknowledgement letter Format

Customer Acknowledgment is generated every time a new Guarantee Issuance is requested from the customer. The acknowledgment letter format is as follows:

To:

<CUSTOMER NAME>DATE: DD-MM-YYYY

<CUSTOMER ADDRESS>

Dear Sir,

SUB: Acknowledgement to your Closure of Guarantee/SBLC Issued Application number <CUSTOMER REFERENCE NUMBER> dated <APPLICATION DATE>

This letter is to inform you that we have received your application for Closure of Guarantee/SBLC Issued with the below details:

APPLICANT: <APPLICANT NAME>

BENEFICIARY NAME: <BENEFICIARY>

CURRENCY: < CCY>

AMOUNT: <AMT>

DATE OF ISSUE: <DATE OF ISSUE>

We have registered your request. Please quote our reference < PROCESS REF NUMBER> in any future correspondence.

This acknowledgement does not constitute Closure of Guarantee/SBLC Issued.

Thank You for banking with us.

Regards,

<DEMO BANK>

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## Customer - Reject Letter Format

Reject Letter is generated by the system and addressed to the customer, when a task is rejected by the user. The Reject Letter format is as follows:

FROM:

<BANK NAME>

<BANK ADDRESS>

TO:

DATE <DD/MM/YYYY>

<CUSTOMER NAME>

<CUSTOMER ADDRESS>

<CUSTOMER ID>

Dear Sir,

SUB: Your Guarantee Application for Closure of Guarantee/SBLC Issued <User Ref> under our <Process Reference Number> under our Process Ref <Process Ref No> - Rejected

Further to your recent Closure of Guarantee/SBLC Issued application request dated <Application Date – DD/MM/YYYY>, under our process ref no <process ref no>, this is to advise you that we will not be able to close the required Guarantee/SBLC Issued.

After a thorough review of your application and the supporting documents submitted, we have concluded we will not be able to issue the Guarantee due to the below reasons:

<Reject Reason 1>

<Reject Reason 2>

<Reject Reason 3>

On behalf of Demo Bank, we thank you for your ongoing business and trust we will continue to serve you in future.

For any further queries about details of your Closure of Guarantee/SBLC Issued application review, please contact us at our bank customer support ph.no xxxxxxxxxxxx

Yours Truly

Authorized Signatory

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### References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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